



DESIGNED FUTURE

Designed Future Client House Rules and Expectations

The following expectations are binding and final and apply to your stay at Designed Future. Any violation of the house rules and expectations could result in discharge from the program.

1. All clients are expected to be on time to any scheduled activity.
2. All clients are expected to remain alcohol and drug-free for the entire duration of their stay.
 - a. Any staff person or the House Manager can ask any client for a urine screen or other test at any time. Refusal to comply will be considered a positive test.
 - b. Clients are not to use any prescribed medication that is not his/hers, nor abuse any medication or sell any prescribed medications.
 - c. No household items containing alcohol are permitted in the house. This includes, but is not limited to: liquid hairspray (must be aerosol), hand sanitizers, mouthwash, rubbing alcohol-wipe pads are OK, real flavor extracts (imitation OK), cough or cold syrups.
3. All clients are expected to treat staff and peers with respect at all times. Racially and sexually based derogatory statements of any kind are not allowed. Arguing, threats, intimidating, put downs, fighting, and other inappropriate behavior will not be tolerated. Clients who violate this rule WILL be discharged from Designed Future immediately and authorities will be called when necessary.
4. Clients are expected to be up and out of bed by 8:00am (unless working 2nd or 3rd shift.)
5. Weapons of any type are not allowed on Designed Future's property.
6. All clients are expected to respect other persons' property (no stealing or borrowing without permission). Any client found rifling through another client's belongings without his/her expressed permission will be discharged from the program.
7. The house and driveway area are to be clean at all times. (Guest ready.)
 - a. All clients must make their bed each morning and keep their personal sleep areas neat and tidy at all times.
 - b. Bath towels must be hung on hooks after showering.
 - c. Eating is only allowed in the kitchen or dining room. Only water is allowed in bedrooms.
 - d. No sleeping / lying on furniture outside of bedroom is allowed. All curtains/drapes are to remain open during daylight hours.
 - e. All bedroom doors are to remain open during the day.
8. All clients will be assigned work duty. Failure to properly complete work duties in a timely and routine basis could result in discharge.
9. Our facility may be co-ed at times. Any sexual/romantic interaction between residents is strictly forbidden and is grounds for immediate expulsion from the program.
10. All clients must have or be looking for a job. If on disability, 30 hours each week of volunteer work is required. Your limitations will be considered in determining what is expected.
11. Curfew:
 - a. For employed residents: 11pm on Sunday-Thursday; 1 am on Friday-Saturday
 - b. Curfew for unemployed residents is 10:00pm every night.
 - c. Residents who do not return by curfew and/or do not call will be considered in violation. Emergency situations will be considered.
 - d. Residents are required to sleep at facility, unless given written permission by staff member.
12. Personal hygiene must be maintained.
 - a. Clients must shower a minimum of every other day.
 - b. Clients must wash hands upon entering the house.
 - c. Wearing shoes in the house is not permitted.
 - d. Clients must be fully dressed when outside of bedroom or bathroom.
13. Computer Usage:
 - a. All clients are expected to use Designed Future computers in an appropriate manner (e.g., no sexually explicit or obscene content). Computers are to be used for job searches, program projects, assignments, and emailing. If you don't know if the site is permitted, you must ask.

14. The resident is responsible for any guest that is brought into the house. Guests are to respect all Designed Future's rules. If a guest is brought into house under the influence of any substance they will be asked to leave and the resident will be considered for discharge. Guests are to remain in common areas and are never allowed in bedrooms.
15. Clients are not allowed in the lower level of the building, unless granted permission from Designed Future staff.
16. Locks or lock boxes must be pre-approved. Designed Future may cut any lock off in order to perform an inspection.
17. Any room, personal belongings, or person can be searched at any time for any reason.
18. There is no smoking or chewing tobacco inside of the building. Smoking is allowed only in the designated area outside. Cigarette butts and chewing tobacco must be discarded in the receptacles.
19. No violations of parole or probation conditions are permitted. Designed Future maintains a working relationship with the parole and probation departments. Any violation of parole or probation terms, including Breathalyzer test or drug screens, will be reported to resident's respective agent.
20. An "accountability meeting" will be considered for residents who consistently violate Designed Future's rules, do not meet expectations, or fail a drug screen/breathalyzer. This is an opportunity for the client to take responsibility for his/her actions. Re-admission or discharge from the program will be considered at this time.
21. If a client is aware of another resident violating Designed Future's rules, and does not bring it to the immediate attention of Designed Future's management or staff, the enabling client will be considered for discharge from the program.
22. Absolutely no modifications or alterations to the house of any kind are permitted.
23. All personal belongings MUST be removed from the property within 24 hours of moving out or being discharged from the program. In the event such personal property remains unclaimed after 24 hours it shall be deemed abandoned. All abandoned property will be considered donated to Designed Future. Designed Future is not a Bailee, and has no duty to store any of a resident's personal property.
24. If program fees are paid in advance, a 2-week written notice of intent to move out is required for any refund.
25. It is understood that any violations of Designed Future's rules and expectations might result in loss of privileges or immediate discharge from the program.